

# UNIFORM SALES & USE TAX CERTIFICATE - MULTI JURISDICTION

The below-listed states have indicated that this form of certificate is acceptable, subject to the notes on pages 2-4. The issuer and the recipient have the responsibility of determining the proper use of this certificate under laws in each state, as these may change from time to time.

Issued to Seller: KGP Logistics  
600 New Century Parkway  
New Century, KS 66031-8000

Account Number  
(For Office Use Only)

I certify that:  
Name of Firm

(Required)

DBA Name

(Required)

is engaged as a registered: (Required - Please check all that apply)

☐ Lessor (See Notes)

☐ Manufacturer

☐ Retailer

☐ Seller (California)

☐ Wholesaler

☐ Other

Street Address

(Required)

City, State & ZIP

(Required)

and is registered with the below listed states and cities within which your firm would deliver purchases to us and that any such purchases are for wholesale, resale, ingredients, or components of a new product or service to be resold, leased, or rented in the normal course of business. We are in the business of wholesaling, retailing, manufacturing, leasing (renting) the following:

Description of business (Required)

General description of property or taxable services to be purchased from the seller (Required)

You are required to complete the following for the state you are registered in and/or located in unless a state specific form is required as outlined below.

State Registration, Seller's Permit, or ID Number of Purchaser (Not FEIN)  
(Numbers reference notes on pages 2-4.)

Alabama 2	<input type="text"/>	Kentucky 24	<input type="text"/>	North Dakota	<input type="text"/>
Alaska	*	Louisiana 28	***	Ohio 26	***
Arizona 22	***	Maine 9	<input type="text"/>	Oklahoma 16	<input type="text"/>
Arkansas	<input type="text"/>	Maryland 10	<input type="text"/>	Oregon	*
California 3	<input type="text"/>	Massachusetts	***	Pennsylvania 27	***
Colorado 1	<input type="text"/>	Michigan 11	<input type="text"/>	Rhode Island 17	<input type="text"/>
Connecticut 4	<input type="text"/>	Minnesota 12	<input type="text"/>	South Carolina	<input type="text"/>
Delaware	*	Mississippi	***	South Dakota 18	<input type="text"/>
Dist. of Columbia 5	<input type="text"/>	Missouri 13	<input type="text"/>	Tennessee	<input type="text"/>
Florida 23	**	Montana	*	Texas 19	<input type="text"/>
Georgia 6	<input type="text"/>	Nebraska 14	<input type="text"/>	Utah	<input type="text"/>
Hawaii 1, 7	<input type="text"/>	Nevada	<input type="text"/>	Vermont	<input type="text"/>
Idaho	<input type="text"/>	New Hampshire	*	Virginia 29	***
Illinois 1, 8	<input type="text"/>	New Jersey	<input type="text"/>	Washington 20	***
Indiana	***	New Mexico 1, 15	<input type="text"/>	West Virginia	***
Iowa	<input type="text"/>	New York	***	Wisconsin 21	<input type="text"/>
Kansas	<input type="text"/>	North Carolina 25	***	Wyoming 30	***

I further certify that if any property or service so purchased tax free is used or consumed by the firm as to make it subject to a Sales or Use Tax we will pay the tax due directly to the proper taxing authority when state law so provides or inform the seller for added tax billing. This certificate shall be a part of each order, which we may hereafter give to you, unless otherwise specified, and shall be valid until canceled by us in writing or revoked by the city or state.

Under penalties of perjury, I swear or affirm that the information on this form is true and correct as to every material matter.

Authorized Signature (Required) \_\_\_\_\_ Date (Required) \_\_\_\_\_

Title (Required) \_\_\_\_\_ Telephone Number \_\_\_\_\_

\* No state sales tax

\*\*For a Florida DR-13 Annual Resale Certificate, please contact the Florida Dept. of Revenue at (850) 488-6800. A DR-13 must be submitted annually.

\*\*\*To request state specific forms for Arizona, Indiana, Louisiana, Massachusetts, Mississippi, New York, North Carolina, Ohio, Pennsylvania, Virginia, West Virginia, Washington, Wyoming, or if you have questions, please contact the KGP Logistics Credit Dept. at (913) 791-7000.

Please FAX to (800) 776-3952 or mail original to:

NEW ACCOUNTS, KSNCAA0300, KGP Logistics, 600 NEW CENTURY PKWY, NEW CENTURY, KS 66031-8000

## INSTRUCTIONS REGARDING UNIFORM SALES & USE TAX CERTIFICATE

### To Seller's Customers:

In order to comply with the majority of state and local sales tax law requirements, the seller must have in its files a properly executed exemption certificate from all of its customers who claim a sales tax exemption. If the seller does not have this certificate, it is obliged to collect the tax for the state in which the property or service is delivered. If the buyer is entitled to sales tax exemption, the buyer should complete the certificate and send it to the seller when the first order is placed. If the buyer purchases tax free for a reason for which this form does not provide, the buyer should send the seller its special certificate or statement.

### Caution to Seller:

In order for the certificate to be accepted in good faith by the seller, seller must exercise care that the property or service being sold is of a type normally sold wholesale, resold, leased, rented or incorporated as an ingredient or component part of a product manufactured by buyer and then resold in the usual course of its business. A seller failing to exercise due care could be held liable for the sales tax due in some states or cities. Misuse of this certificate by seller, lessor, buyer, lessee, or the representative thereof may be punishable by fine, imprisonment or loss of right to issue certificate in some states or cities.

### Notes:

1. **The states of Colorado, Hawaii, Illinois, and New Mexico** do not permit the use of this certificate to claim a resale exemption for the purchase of a taxable service for resale.
2. **Alabama:** Each retailer shall be responsible for determining the validity of a purchaser's claim for exemption.
3. **California:**
  - a. This certificate is not valid as an exemption certificate. Its use is limited to use as a resale certificate subject to the provisions of Title 18, California Code of Regulations, Section 1668 (Sales and Use Tax Regulation 1668, Resale Certificates).
  - b. By use of this certificate, the purchaser certifies that the property is purchased for resale in the regular course of business in the form of tangible personal property, which includes property incorporated as an ingredient or component part of an item manufactured for resale in the regular course of business.
  - c. When the applicable tax would be sales tax, it is the seller who owes that tax unless the seller takes a timely and valid resale certificate in good faith.
  - d. A valid resale certificate is effective until the issuer revokes the certificate.
4. **Connecticut:** This certificate is not valid as an exemption certificate. Its use is limited to use as a resale certificate subject to Conn. Gen. Stat. §512-410(5) and 12-411(14) and any regulations and administrative pronouncements pertaining to resale certificates.
5. **District of Columbia:** This certificate is not valid as an exemption certificate. It is not valid as a resale certificate unless it contains the purchaser's D.C. sales and use tax registration number.
6. **Georgia:** The purchaser's state of registration number will be accepted in lieu of Georgia's registration number when the purchaser is located outside Georgia, does not have nexus with Georgia, and the tangible personal property is delivered by drop shipment to the purchaser's customer located in Georgia.
7. **Hawaii** allows this certificate to be used by the seller to claim a lower general excise tax rate or no general excise tax, rather than the buyer claiming an exemption. The no tax situation occurs when the purchaser of imported goods certifies to the seller, who originally imported the goods into Hawaii, that the purchaser will resell the imported goods at wholesale. If the lower rate or no tax does not in fact apply to the sale, the purchaser is liable to pay the seller the additional tax imposed. See Hawaii Dept. of Taxation Tax Information Release No. 93-5, November 10, 1993, and tax information Release No. 98-8, October 30, 1998.
8. **Use of this certificate in Illinois** is subject to the provisions of 86 Illinois Adm. Code Ch I, Sec. 130.1405. Illinois does not have an exemption on sales of property for subsequent lease or rental, nor does the use of this certificate for claiming resale purchases of services have any application in Illinois. The registration number to be supplied next to Illinois on page 1 of this certificate must be the Illinois registration or resale number; no other state's registration number is acceptable.
  - "Good faith" is not the standard of care to be exercised by a retailer in Illinois. A retailer in Illinois is not required to determine if the purchaser actually intends to resell the item. Instead, a retailer must confirm that the purchaser has a valid registration or resale number at the time of purchase. If purchaser fails to provide a certificate of resale at the time of sale in Illinois, the seller must charge the purchaser tax.
  - While there is no statutory requirement that blanket certificates of resale be renewed at certain intervals, blanket certificates should be updated periodically, and no less frequently than every three years.
  - If purchasing items for resale, complete Form CRT-61 Certificate of Resale.
9. **Maine** does not have an exemption on sales of property for subsequent lease or rental.
10. **Maryland:** This certificate is not valid as an exemption certificate. However, vendors may accept resale certificates that bear the exemption number issued to a religious organization. Exemption certifications issued to religious organizations consist of 8 digits, the first two of which are always "29."
11. **Michigan:** Effective for a period of three years unless a lesser period is mutually agreed to and stated on this certificate. Covers all exempt transfers when accepted by the seller in "good faith" as defined by Michigan statute.
12. **Minnesota:**
  - a. Does not allow a resale exemption for purchases of taxable services for resale in most situations.
  - b. Allows an exemption for items used only once during production and not used again.
13. **Missouri:**
  - a. Purchaser who improperly purchase property or services sales tax free using this certificate may be required to pay the tax, interest, additions to tax or penalty
  - b. Even if property is delivered outside Missouri, facts and circumstances may subject it to Missouri tax, contrary to the second sentence of the first paragraph of the above instructions.
14. **Nebraska:** A blanket certificate is valid three years from the date of issuance.



15. **New Mexico:** For transactions occurring on or after July 1, 1998, New Mexico will accept this certificate in lieu of a New Mexico nontaxable transaction certificate and as evidence of the deductibility of a sale of tangible personal property provided:
- This certificate was not issued by the State of New Mexico;
  - The buyer is not required to be registered in New Mexico; and
  - The buyer is purchasing tangible personal property for resale or incorporation as an ingredient or component part of a manufactured product.
16. **Oklahoma** would allow this certificate in lieu of a copy of the purchaser's sales tax permit as one of the elements of "properly completed documentation" which is one of the three requirements which must be met prior to the vendor being relieved of liability. The other two requirements are that the vendor must have the certificate in his possession at the time the sale is made and must accept the documentation in good faith. The specific documentation required under OAC 710:65-7-6 is:
- Sale tax permit information may consist of:
    - A copy of the purchaser's sales tax permit; or
    - In lieu of a copy of the permit, obtain the following:
      - Sales tax permit number; and
      - The name and address of the purchaser;
  - A statement that the purchaser is engaged in the business of reselling the articles purchased;
  - A statement that the articles purchased are purchased for resale;
  - The Signature of the purchaser or a person authorized to legally bind the purchaser; and
  - Certification on the face of the invoice, bill or sales slip or on separate letter that said purchaser is engaged in reselling the articles purchased.
- Absent strict compliance with these requirements, Oklahoma holds a seller liable for sales tax due on sales where the claimed exemption is found to be invalid, for whatever reason, unless the Tax Commission determines that purchaser should be pursued for collection of the tax resulting from improper presentation of a certificate.
17. **Rhode Island** allows this certificate to be used to claim a resale exemption only when the item will be resold in the same form. They do not permit this certificate to be used to claim any other type of exemption.
18. **South Dakota:** Services which are purchased by a service provider and delivered to a current customer in conjunction with the services contracted to be provided to the customer are considered to be for resale. Receipts from the sale of a service for resale by the purchaser are not subject to sales tax if the purchaser furnishes a resale certificate which the seller accepts in good faith. In order for the transaction to be a sale for resale, the following conditions must be present:
- The service is purchased for or on behalf of a current customer;
  - The purchaser of the service does not use the service in any manner; and
  - The service is delivered or resold to the customer without any alteration or change.
19. **Texas:** Items purchased for resale must be for resale within the geographical limits of the United States, its territories and possessions.
20. **Washington:**
- Blanket resale certificates must be renewed at intervals not to exceed four years;
  - This certificate may be used to document exempt sales of "chemicals to be used in processing an article to be produced for sale."
  - Buyer acknowledges that the misuse of the resale privilege claimed on the certificate is subject to the legally prescribed penalty of fifty percent of the tax due, in addition to the tax, interest, and any other penalties imposed by law.
21. **Wisconsin** allows this certificate to be used to claim a resale exemption only. It does not permit this certificate to be used to claim any other type of exemption. For Sales & Use Tax Exemption use Form S-211.
22. **Arizona:** This certificate is not valid as an exemption certificate. This certificate is for use when making sales of tangible personal property for resale in the ordinary course of business, pursuant to A.R.S. §42-1328. Burden of proving sale not at retail.
23. **Florida:** This certificate is not valid as an exemption certificate. It is valid as a resale certificate only if it contains the purchaser's Florida sales and use tax registration number. A purchaser cannot extend this certificate to sellers for transactions occurring prior to the date of the purchaser's registration in Florida. The effective date of the purchaser's registration in Florida must be noted on the face of the certificate. Seller requires that purchaser provide a copy of their Form DR-13 for every year.
24. **Kentucky:**
- Kentucky does not permit the use of this certificate to claim a resale exclusion for the purchase of a taxable service.
  - This certificate is not valid as an exemption certificate. Its use is limited to use as a resale certificate subject to the provisions of Kentucky Revised Statute 139.270 (Good Faith).
  - The use of this certificate by the purchaser constitutes the issuance of a blanket certificate in accordance with Kentucky Administrative Regulation 103 KAR 31:11.
25. **North Carolina:** This certificate is not valid as an exemption certificate or if signed by a person such as a contractor who intends to use the property. Its use is subject to G.S. 105-164.28 and administrative rules or directives pertaining to resale certificates.
26. **Ohio:**
- The buyer must specify which one of the reasons for exemption on the certificate applies. This may be done by circling the appropriate reason or writing it on the form above the state registration section. Failure to specify the exemption reason will, on audit, result in disallowance of the certificate.
  - In order to be valid, the buyer must sign and deliver the certificate to the seller before or during the period for filing the return.
27. **Pennsylvania:** This certificate is not valid as an exemption certificate. It is valid as a resale certificate only if it contains the purchaser's Pennsylvania Sales and Use Tax eight-digit license number, subject to the provisions of 61 PA Code §32.3.
28. **Louisiana:** This certificate is not valid as an exemption certificate. Go to state Web site or contact the KGP Logistics Credit Dept. for a copy of the resale and/or exemption form.
29. **Virginia:** This certificate is not valid as an exemption certificate. Go to state Web site or contact the KGP Logistics Credit Dept. for a copy of the resale and/or exemption form.
30. **Wyoming:** This certificate is not valid as an exemption certificate. Go to state Web site or contact the KGP Logistics Credit Dept. for a copy of the resale and/or exemption form.

## Nexus Certificate

The states listed below allow you to use your home state sales tax number for resale purposes in their respective state.

The conditions are:

1. You do not own physical property in their state (taxable nexus).
2. You do not have personnel in their state selling and/or installing your property.

If you are able to claim this exemption, please complete the following:

This is to certify that  (Company)  
does not have physical presence (taxable nexus) in the state(s) checked below and that we are reselling the product(s)  
we have purchased from KGP Logistics to our customer in the subject state(s).

We further certify that if any property so purchased tax free is used or consumed by our firm (making it subject to Sales  
or Use Tax), we will pay the tax due direct to the proper taxing authority when state law so provides.

Home State	Tax Number	Federal ID Number
<input type="text"/>	<input type="text"/>	<input type="text"/>
Company Address		
<input type="text"/>		
Products Purchased		
<input type="text"/>		
Signature of Purchaser	Title	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>

### PLEASE CHECK THE APPLICABLE STATES BELOW

- |  |                                      |                                       |
|--|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> Alabama             | <input type="checkbox"/> Kansas      | <input type="checkbox"/> Ohio         |
| <input type="checkbox"/> Arizona             | <input type="checkbox"/> Kentucky    | <input type="checkbox"/> Oklahoma     |
| <input type="checkbox"/> Arkansas            | <input type="checkbox"/> Louisiana   | <input type="checkbox"/> Pennsylvania |
| <input type="checkbox"/> Colorado            | <input type="checkbox"/> Maine       | <input type="checkbox"/> S. Carolina  |
| <input type="checkbox"/> Connecticut         | <input type="checkbox"/> Michigan    | <input type="checkbox"/> Texas        |
| <input type="checkbox"/> Florida (See Below) | <input type="checkbox"/> Minnesota   | <input type="checkbox"/> Utah         |
| <input type="checkbox"/> Georgia             | <input type="checkbox"/> Missouri    | <input type="checkbox"/> Vermont      |
| <input type="checkbox"/> Idaho               | <input type="checkbox"/> New Jersey  | <input type="checkbox"/> Virginia     |
| <input type="checkbox"/> Illinois            | <input type="checkbox"/> New Mexico  | <input type="checkbox"/> Washington   |
| <input type="checkbox"/> Indiana             | <input type="checkbox"/> N. Carolina | <input type="checkbox"/> W. Virginia  |
| <input type="checkbox"/> Iowa                | <input type="checkbox"/> N. Dakota   | <input type="checkbox"/> Wyoming      |

- For specific forms for **New York** (Form ST-120) and **Wisconsin** (Form S-211), or if you have questions, please contact the KGP Logistics Credit Dept. at (913) 791-7000.
- **Florida** only allows the exemption for shipments from outside state into the state.
- All other states not on this list will allow an exemption if the end user is a reseller and passes his or her resale certificate through the purchaser to KGP Logistics.

Please FAX to (800) 776-3952 or mail original to:  
NEW ACCOUNTS, KSNCAA0300  
KGP Logistics  
600 NEW CENTURY PKWY  
NEW CENTURY, KS 66031-8000